

## Studio Policies

Piano lessons are like a triangle--it takes three sides to make a successful musical experience. The student, parent and teacher must all work together; hence, cooperation and communication between all parties is essential. The rate of progress will depend not only on your child's aptitude, but on other qualities as well. These include interest, health, application and diligence. How much he/she will gain from our work together will depend a great deal upon regularity of attendance and systematic practice.

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## Teacher Responsibilities

- Provide a positive and enthusiastic atmosphere for learning and offer many performance opportunities.
- Belong to professional organizations, attend workshops, read professional publications, and engage in other activities that promote professional growth.
- Encourage a feeling of success at each student's individual rate of learning and guide each student towards musical independence with well-balanced music repertoire, technique, improvisation, theory, ear-training, sightreading and performance.

## Student Responsibilities

- Arrive on time with all music at hand. (Be online in zoom waiting room ahead of scheduled lesson time)
- Practice consistently.
- Speak and behave in a respectful manner during lessons

## Parental Responsibilities

- Encourage progress! Many small steps throughout the year yield great results!
- Ensure punctuality. (If the student arrives five minutes late, the lesson is five minutes shorter; it is a specific time slot that is reserved, not the number of minutes)
- Attend lessons when possible. It is understandable if this is not possible for many families. The next best source of communication is the student music activity book.
- Guide your child in the development of self-discipline and good practice habits by setting aside a regular time for practice each day. Younger children especially need help with their practicing.
- Pay tuition on time.

## Commitment

When parents enroll their children, they are reserving their placement in the studio for the academic year. Tuition is charged by the school year and is payment for the student's whole course of music study, payable in advance in ten monthly installments from September to June. Tuition is non-refundable. As with University tuition, piano lesson tuition is payable whether the student chooses to attend or not. Summer lessons are optional. Tuition does not include payment for ensemble practices, extra lessons prior to exams, festival registration fees or exam fees.

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## Cancelled Lessons and Makeup Lessons

No payment credit will be provided for missed lessons. **Be sure to choose a lesson time that is one in which you feel confident that you will have no other conflicts.** Please do not request Pam Lewis to alter the schedule to accommodate extracurricular activities. If a child is ill, and notice is given by 9am of lesson day, an attempt will be made to re-schedule to a different day to a maximum of 2 times during the year. In the unusual event of the teacher cancelling a lesson, she will gladly reschedule a makeup lesson at the earliest possible time.

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## Terminating Lessons

The teacher may terminate lessons due to negative behavior, failure to practice, or failure to comply with the studio policies. Terminating lessons before the end of the year (September through to the end of June) must be by mutual agreement between the teacher and parent. Any termination initiated by the parent or student requires 2 months **WRITTEN** and **PAID TUITION** notice. In the event, of a 2<sup>nd</sup> wave of COVID-19, and partial or full shut down of the province, lessons will move online again, even if in-person lessons have just started up again. This is not a reason to terminate lessons or withhold the required 2 months written notice of termination of lessons.